AMP ABSTRACT SUBMISSION CHECKLIST

PHASE	ACTION
1. PREPARE to Submit	Review Submission Guide Review Style Guide Review Eligibility Review Award Eligibility Non-Members: Join AMP or ask an AMP Regular Member to sponsor your abstract Associate Members: Ask an AMP Regular Member to sponsor your abstract
2. DRAFT Abstract	Collect author contact information and disclosures Select Submission Category Compose Title and Content of Abstract Get permissions/approvals from legal/regulatory affairs departments, if applicable. Proof for content, grammar, and typos.

3. SUBMIT Abstract	Do you have an AMP Username?
	    Yes: Login!
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	Complete the online submission form:
	    1. eligibility
	    2. corresponding author and disclosures
	    3. award application
	    4. other authors/disclosures
	    5. abstract category, title, and content
	Proof for content, grammar, and typos.
	Complete? Click the "Save and Finalize" button to submit abstract by May 31, 2017.
	The Corresponding (Submitting) Author will receive an automatic confirmation of receipt by email.

4. AWAIT Notifications	Notification will be emailed to the Corresponding Author no later than Friday, July 21. Register for the AMP 2017 Annual Meeting!