

AMP Cancellation Policies

Corporate Partners

- Cancellations received prior to April 1 are liable for 30% of total Partnership Fee
- Cancellations received from April 1 – June 2 are liable for 60% of total Partnership Fee
- Cancellations received after June 2 are liable for 100% of total Partnership Fee

Corporate Workshops

- Cancellations received on or before April 25, 2017 qualify for a 75% refund of all monies paid for workshop time slot.
- Any company cancelling its workshop time slot from April 26 through June 30, 2017, will forfeit 50% of the total cost of their corporate workshop payment.
- Any company cancelling on or after July 1, 2017 will forfeit full corporate workshop payment.
- Cancellation of exhibit booth will result in automatic cancellation of corporate workshop.

Online Corporate Workshop (OCWs)

- Cancellations received at least 6 weeks prior to the requested date of the Workshop will receive a 50% refund.
- Cancellations received closer than 6 weeks prior to the requested date of the Workshop will forfeit full Online Corporate Workshop payment.

Marketing Opportunities

Non-refundable

Exhibit Booths

- Exhibit Space Cancellation and Reduction Policy: All exhibit space cancellations and reductions must be received in writing by AMP Exhibit Management.
- Cancellations or reductions received on or before April 25, 2017 qualify for a 75% refund of all monies paid for booth space rental.
- Any company cancelling or reducing its booth space from April 26 through June 30, 2017, will forfeit 50% of the total cost of exhibit space rental.
- Any company cancelling on or after July 1, 2017 will forfeit full exhibit space payment

Booth Staff Registrations

- Additional paid Booth Staff Registrations are NOT refundable.
- Booth Staff Registration are transferable upon request from the Booth Contact.
- Exhibiting companies that have cancelled their booth will forfeit all Booth Staff Registrations.